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11 UNITED STATES DISTRICT COURT
12 EASTERN DISTRICT OF CALIFORNIA

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MARK K. WELCH ,

Plaintiff(s),

v.
MCNEIL & MEYERS RECEIVABLES
MANAGEMENT GROUP, LLC,

Defendant(s).

No. 1:20-CV-00138-DAD-BAM

ORDER SETTING MANDATORY
SCHEDULING CONFERENCE

DATE: May 19, 2020

TIME: 09:00 AM

CTRM: #8 (6th Floor)

BARBARA A. McAULIFFE

U.S. MAGISTRATE JUDGE

Rule 16, Fed. R. Civ. P., requires the Court to enter a Scheduling Conference Order within 90 days of the date of the Complaint being served upon the defendant. Therefore, it is ordered that you appear for a formal Scheduling Conference before United States Magistrate Judge Barbara A. McAuliffe, in Courtroom 8 at the United States Courthouse, 2500 Tulare Street, Fresno, CA 93721.

The Court is unable to conduct a scheduling conference until the defendant(s) has/have been served with the summons and complaint. Accordingly, plaintiff(s) shall diligently pursue service of summons and complaint and dismiss those defendants against whom plaintiff(s) will not pursue claims. Plaintiff(s) shall promptly file proofs of service of the summons and complaint so the Court has a record of service. Counsel are referred to Fed. R. Civ. P., Rule 4, regarding the requirement of timely service of the complaint. Failure to serve summons and complaint timely may result in the imposition of sanctions, including dismissal of unserved defendants.

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1 Due to the mandates of Rule 16, this Order may be served upon counsel for the plaintiff(s) before
2 appearances of defendant(s) are due. It is the obligation of counsel for the plaintiff(s) to serve a copy of
3 this Order on the defendant(s), or, if identified, on their counsel, **promptly** upon receipt of this Order,
4 and to file an appropriate proof of such service with the Court, in compliance with Rule 135(a) of the
5 Local Rules of Practice for the Eastern District of California.

6 Attendance at the Scheduling Conference is **mandatory** by each party not represented by counsel
7 or by retained counsel. Only counsel who are thoroughly familiar with the facts and the law of the instant
8 case, and who have full authority to bind his or her client, shall appear. Trial counsel should participate
9 in this Scheduling Conference whenever possible. It may be necessary for counsel to spend as much as
10 45 minutes in this Conference.

11 A Joint Scheduling Report, carefully prepared and executed by all counsel/pro se parties, shall
12 be electronically filed in CM/ECF, one (1) full week prior to the Scheduling Conference, and shall
13 be e-mailed, in Microsoft Word format, to **bamorders@caed.uscourts.gov**.

14 For reference purposes, the Court requires that counsels' Joint Scheduling Report indicate the
15 date, time, and courtroom of the Scheduling Conference. This information is to be placed opposite the
16 caption on the first page of the Report. Among other things, counsel will be expected to discuss the
17 possibility of settlement. Counsel are to discuss settlement thoroughly with each other before undertaking
18 the preparation of the Joint Scheduling Report and engaging in extensive discovery. However, even if
19 settlement negotiations are progressing, counsel are expected to comply with the requirements of this
20 Order unless otherwise excused by the Court. If the case is settled, please **promptly** inform the Court.
21 If a notice of settlement is file pursuant to Local Rule 160 counsels' presence, as well as the Joint
22 Scheduling Report, will not be required.

23 Counsel may request that their attendance be by telephonic conference. Parties shall notify the
24 court if counsel will be appearing telephonically by phone at (559) 499-5788 or email to the Courtroom
25 Deputy at least one week prior to the hearing. After providing appropriate notice of intent to appear
26 by telephone, the parties may appear telephonically using the teleconference line with each party using
27 the teleconference line with each party using the following dial-in number and passcode: **dial-in number**
28 1-877-411-9748; **passcode** 3219139.

1 Additionally, counsel are directed to indicate on the face page of their Joint Scheduling

2 **Report that the conference will be telephonic.**

3 At least twenty (20) days prior to the Mandatory Scheduling Conference, trial counsel for all
4 parties shall conduct and conclude a conference at a time and place arranged by counsel for the plaintiff(s).
5 This conference preferably should be a personal conference between all counsel but, due to the distances
6 involved in this District, a telephonic conference call involving all counsel/pro se parties is permissible.

7 The Joint Scheduling Report shall respond to the following items by corresponding numbered paragraphs:

8 **Form and Contents of the Joint Scheduling Report**

9 1. Summary of the factual and legal contentions set forth in the pleadings of each party,
10 including the relief sought by any party presently before the Court.

11 2. A proposed deadline for amendments to pleadings shall be included. Any proposed
12 amendment to the pleadings presently on file shall be filed by its proponent contemporaneously with
13 the Scheduling Conference Report. If the matter cannot be resolved at the Scheduling Conference,
14 the matter will be set as a Motion to Amend in accordance with the Rules of Practice of the Eastern
15 District of California.

16 3. A summary of the uncontested and contested facts.

17 4. A summary of the legal issues as to which there is no dispute, e.g., jurisdiction, venue,
18 applicable federal or state law, etc., as well as summary of the disputed legal issues.

19 5. The status of all matters which are presently set before the Court, e.g., hearings of all
20 motions, etc.

21 6. A complete and detailed discovery plan addressing the following:

- 22 a. A date for the exchange of initial disclosures required by Fed. R. Civ. P. 26(a)(1)
23 or a statement that disclosures have already been exchanged;
- 24 b. A firm cut-off date for non-expert discovery;
- 25 c. A firm date for disclosure of expert witnesses as required by Fed. R. Civ. P. 26(a)(2);
- 26 d. A firm cut-off date for expert witness discovery;
- 27 e. Any proposed changes in the limits on discovery imposed by Fed. R. Civ. P. 26(b);
28 30(a)(2)(A), (B); 30(d); or 33(a);

- 1 f. Whether the parties anticipate the need for a protective order relating to the discovery of
- 2 information relating to a trade secret or other confidential research, development, or
- 3 commercial information;
- 4 g. Any issues or proposals relating to the timing, sequencing, phasing or scheduling of
- 5 discovery;
- 6 h. Whether the parties anticipate the need to take discovery outside the United States and,
- 7 if so, a description of the proposed discovery;
- 8 i. Whether any party anticipates video and/or sound recording of depositions; and
- 9 j. Whether the parties foresee a need for a Mid-Discovery Status Report and Conference
- 10 and, if so, a proposed date for conducting the conference.

11 7. Discovery relating to Electronic, Digital and/or Magnetic data. Prior to a Fed. R. Civ. P.

12 26(f) conference, counsel should carefully investigate their respective client's information management
13 system so that they are knowledgeable as to its operation, including how information is stored and how it
14 can be retrieved. Counsel shall also conduct a reasonable review of their respective client's computer
15 files to ascertain the contents thereof, including archival and legacy data (outdated formats or media),
16 and disclose in initial discovery (self-executing routine discovery) the computer based evidence which
17 may be used to support claims or defenses. A party seeking discovery of computer-based information
18 shall notify the opposing party immediately, but no later than the Fed. R. Civ. P. 26(f) conference, of
19 that fact and identify as clearly as possible the categories of information which may be sought.

20 8. Duty to Meet and Confer. The parties shall meet and confer regarding the following
21 matters during the Fed. R. Civ. P. 26(f) conference:

- 22 a. Computer-based information (in general): The parties shall attempt to agree on steps the
23 parties will take to segregate and preserve computer-based information in order to
24 avoid accusations of spoliation.
- 25 b. E-mail information: The parties shall attempt to agree as to the scope of e-mail
26 discovery and attempt to agree upon an e-mail search protocol. This should include
27 an agreement regarding inadvertent production of privileged e-mail messages.

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- c. Deleted information: The parties shall confer and attempt to agree whether or not restoration of deleted information may be necessary, the extent to which restoration of deleted information is needed, and who will bear the costs of restoration; and
- d. Back-up data: The parties shall attempt to agree whether or not back-up data may be necessary, the extent to which back-up data is needed and who will bear the cost of obtaining back-up data.

9. **Dates agreed to by all counsel for:**

- a. Filing non-dispositive and dispositive pre-trial motions with the understanding that motions (except motions in *limine* or other trial motions) will not be entertained after the agreed upon date, which shall be no later than 10 weeks prior to the proposed Pre-Trial Conference date.
- b. Pre-Trial Conference Date. (This date shall be no later than 45 days prior to the proposed trial date.)
- c. Trial date.

All of these dates should be considered firm dates. Dates should be set to allow the court to decide any matters under submission before the Pre-Trial Conference is set.

10. At the conference referred to above, counsel are encouraged to discuss settlement, and the Court will expect a statement in the Joint Scheduling Report as to the possibility of settlement. The parties will indicate when they desire a settlement conference, e.g., before further discovery, after discovery, after pre-trial motions, etc.

11. A statement as to whether the case is a jury or non-jury case. If the parties disagree as to whether a jury trial has been timely demanded or whether one is available on some or all of the claims, the statement shall include a summary of each party's position.

12. An estimate of the number of trial days is required. If the parties cannot agree, each party shall give his or her best estimate. In estimating the number of trial days, the parties should keep in mind that this court is normally able to devote the entire day to trial.

13. Whether either party requests bifurcation or phasing of trial or has any other suggestion for shortening or expediting discovery, pre-trial motions or trial.

1 14. Whether this matter is related to any matter pending in this court or any other court, including
2 bankruptcy court.

3 15. Joint Scheduling Reports are to be e-mailed, in Microsoft Word format, to
4 bamorders@caed.uscourts.gov.

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6 **Important Chambers' Information**

7 The parties are directed to the court's website at www.caed.uscourts.gov for specific
8 information regarding Chambers' procedures. Select "U.S. Magistrate Judge Barbara A. McAuliffe"
9 from the "Judges" and "All Judges" tab and then click on "Standard Information." Information about law
10 and motion, scheduling conferences, telephonic appearances, and discovery disputes is provided at
11 this link.

12 **Should counsel or a party appearing pro se fail to appear at the Mandatory Scheduling
13 Conference, or fail to comply with the directions as set forth above, an ex parte hearing may
14 be held and judgment of dismissal, default, or other appropriate judgment may be entered,
15 or sanctions, including contempt of court, may be imposed and/or ordered.**

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17 UNITED STATES MAGISTRATE JUDGE

18 /s/ BARBARA A. McAULIFFE
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